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| **Person specification – Employability and Citizenship Coaches/Mentors**  |
| **Criteria** |  | **Essential** | **Desirable** |
| 1. Experience Skills/abilities/behaviours | Experience of working with people both paid and unpaid |  | **√** |
|  | Experience of working with people who have sensory/learning disabilities and mental health needs |  | **√** |
|  | Experience of working with volunteers either directly as a volunteer or indirectly through involvement with volunteers  |  | **√** |
|  | Basic food preparation skills  |  | **√** |
|  | Experience of working towards agreed plans and goals  |  | **√** |
|  | The ability to work independently and as part of a team | **√** |  |
|  | Ability to communicate clearly and articulately in a variety of forms, oral and written  | **√** |  |
|  | A basic understanding and competence with computers and IT systems.  |  | **√** |
|  | The patience and openness to treat customers, trainees, staff and volunteers with care and respect.  | **√** |  |
|  | The willingness to work with other team members to develop, implement and review training plans for young people with additional support need  | **√** |  |
|  | Willingness to assist with the general café and catering duties in the café including food preparation  | **√** |  |
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| 2. Knowledge | Relevant REHIS qualification in Food Hygiene  |  | **√** |
|  | Experience working within the Hospitality Sector  |  | **√** |
|  |  |  |  |
| 3. Values | Able to understand, communicate and work within the values of Inspired Community Enterprise Trust  | **√** |  |
|  |  Demonstrate by personal example, commitment and action, fair treatment in employment, training, service delivery and external communications  | **√** |  |
|  | Flexibility and adaptability  | **√** |  |
|  |  Demonstrate an understanding of the gifts, strengths and needs of young people with additional support needs |  | **√** |
|  |  |  |  |
| 5. Other requirements | Ability to work flexible hours | **√** |  |
|  | Willingness to travel to support development and events  |  | **√** |